

UNTO DE PREVENCIÓN

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ppponline.org

**PAD PROJECT COORDINATOR**

**Organizational Overview:**Prevention Point Philadelphia (PPP) is a multi-service public health organization dedicated to protecting the health and welfare of the homeless, drug users, sex workers, and the uninsured. PPP works to provide safe and humane alternatives to the war on drugs, working to reduce the prevalence of HIV and Hepatitis C by linking people to the health resources they need. PPP meets people where they are, providing information and access to resources with dignity and respect. Using a harm reduction approach, PPP offers low-threshold, culturally sensitive, non-judgmental services to address the health and social service needs of people in Philadelphia. PPP promotes harm reduction through mobile medical care, sterile syringe exchange, referrals to social services, and comprehensive prevention case management services.

**Program Overview:**

The Police-Assisted Diversion (PAD) program is a Pre-Arrest Diversion model, which takes a health-centered approach to law enforcement. It involves a unique, active collaboration between police officers, social service providers, and local government. PAD connects people who come into contact with law enforcement for low-level, non-violent offenses to targeted harm reduction services in lieu of arrest. Police officers can also take a proactive approach to addressing unmet health needs of individuals not facing arrest by offering to connect them to services through the social referral process.

**Duties and Responsibilities:**

1. Oversee the delivery of Philadelphia Pre-Arrest Diversion (PAD) program in Philadelphia’s 22nd and 39th Police Districts
2. Work to strengthen collaboration between agencies and non-profit organizations involved with the PAD program: The Philadelphia Police Department, The Philadelphia District Attorney’s Office, The City of Philadelphia’s Managing Director’s Office of Criminal Justice and Philadelphia’s Department of Behavioral Health
3. Provide high level of timely and effective communication with internal and external customers to help ensure that PAD program goals and objectives are met
4. Support and oversee mobile PAD Navigators and PAD Case Manager working on the PAD project, supervise and monitor their work and progress toward meeting program goals
5. Oversight of enrollment for participants of the PAD program and respond to all referrals as directed by program protocols
6. Conduct intakes/assessments according to PAD program protocols
7. Peer recovery support services development, coordination, implementation and management at local level
8. Work with Philadelphia police departments within the 22nd and 39th districts to identify and engage a steady flow of individuals to social services, including harm reduction education and treatment referrals as needed
9. Interface with Criminal Justice representatives as needed to support goals of PAD program
10. Work with staff to plan and develop methods and procedures for implementing programs and to support members in accessing services; direct, coordinate and/or facilitate program activities
11. Represent the agency in the community or interagency activities
12. Manages site logistics and work in collaboration with PRCC Senior Peer Coordinator to ensure proper coverage and staffing
13. Evaluation, data collection – reporting requirements, oversight of record keeping and reporting

1. Evaluate personnel in accordance with Program objectives
2. Other related duties as determined and approved by supervisor

**Job Requirements:**

Minimum Qualifications:

* Bilingual (Spanish) strongly preferred
* Bachelor’s and/or Master’s degree in Social Work or related field
* At least one year experience with communities impacted by substance use, homelessness, poverty, substance use, trauma, and/or HIV/AIDS
* Knowledge of Philadelphia substance use treatment process and systems
* Knowledge of Philadelphia homeless and housing services
* Demonstrated commitment to advocacy and social justice, particularly as related to harm reduction, poverty, and homelessness

Other Requirements:

* This position includes the normal physical demands of a community-based health program, including lifting/moving up to 25lbs, bending, and carrying. Other physical requirements include walking and standing for long periods and sitting for up to 30 minutes
* This position requires travel to outreach locations within Philadelphia and the ability to work out-of-doors for up to 8 hours
* This position is exempt from the overtime provisions of the Fair Labor Standards Act

**How to apply:**

Please send a cover letter and resume to jobs@preventionpointphilly.org with PAD Navigator as the subject.

No calls will be taken for this position.